

Contracts & Grants

Welcome to the Contracts & Grants section of our website. The PAVIR Contracts & Grants staff provides administrative support and oversight of sponsored research projects for the benefit of the scientists at the Veterans Affairs Palo Alto Health Care System.

Each PI is assigned a Contract & Grant Administrator (CGA) to assist with proposal submissions and a Contract & Grant Analyst (CGA) is assigned to work with the PI after a grant has been funded.

- Find your assigned CGA: [Assignments by PI/Service](#)
- General Contracts & Grants questions contact: grants@pavir.org
- Information regarding [RDIS](#)
- PAVIR grant writers and sponsors [Fast Facts](#)
- Information regarding [Postdoctoral Fellowships](#) submissions

Contracts & Grants	
Elaine Staats Director of Sponsored Research	(650) 849-0146
Calvert Lee Senior Clinical Research Program Manager	(650) 493-5000 Ext. 67187
Ajay Naik Clinical Research Coordinator	(650) 493-5000 Ext. 68360
Nithya Vijayakumar Clinical Research Coordinator	(650) 493-5000 Ext. 61556
Robert Kato Contract & Grant Assistant	(650) 493-5000 Ext. 64600

Contracts & Grants Pre-Award	
Regan Kyler Pre-Award Contract & Grant Administrator	(650) 391-6681
Christy Broadwater Pre-Award Contract & Grant Administrator	(509) 733-4647
Margaret Hinebaugh Pre-Award Trainee	(650) 493-5000 Ext. 62879
General Contact for Pre-Award	preaward@pavir.org

Contracts & Grants Post-Award	
Jinmei Sun Post-Award Manager	(650) 493-5000 Ext. 61320
Yasemin Al-Kasimi Senior Contract & Grant Analyst	(650) 493-5000 Ext. 64693
Jen Crotty Contract & Grant Analyst	(360) 471-3521
Marisela Diaz Contract & Grant Analyst	(650) 493-5000 Ext. 68310
Allison Malate Senior Contract & Grant Analyst	(425) 241-6032
Esther Ng Contract & Grant Post-Award Trainee	(650) 493-5000 Ext. 64923