COVID-19 Emergency Salary Continuation Policy

PAVIR allows for full pay for staff even when a full work week is not possible.

Eligibility

All employees are eligible for emergency salary continuation regardless of funding source.

Reason for Leave

You may receive emergency salary continuation if you are unable to work (or telework) due to effects of COVID-19.

Leave Rules

You may elect to receive emergency salary continuation before using any accrued paid leave. You may receive full or partial emergency salary continuation. Partial salary continuation would be appropriate in situations where hours are reduced but some work is still able to be performed.

Requesting Leave

If you need to request emergency salary continuation, please contact your PI or supervisor. PIs and supervisors should contact HR@pavir.org if requesting full or partial emergency salary continuation for staff.

Retaliation

PAVIR will neither retaliate nor tolerate retaliation against employees who request or take leave in accordance with this policy.

Expiration

This policy expires on March 31, 2021.